

EXHIBIT "A"

MINUTES OF REGULAR MEETING –JUNE 27, 2022

The regular meeting of the Board of Directors of the Irvine Ranch Water District (IRWD) was called to order at 5:00 p.m. by President LaMar on June 27, 2022 at the District's offices, 15600 Sand Canyon Avenue, Irvine.

Directors Present: Swan, Reinhart, McLaughlin, and LaMar.

Directors Absent: Withers.

Written and Oral Communications: None.

Also Present: General Manager Cook, Executive Director of Operations Chambers, Director of Treasury and Risk Management Jacobson, Executive Director of Water Policy Weghorst, Director of Recycling Operations Zepeda, Director of Water Resources Sanchez, Director of Human Resources Mitcham, Director of Strategic Communications and Advocacy/Deputy General Counsel Compton, Acting Director of Maintenance Manning, Director of Safety and Security Choi, Director of Information Services Kaneshiro, Risk Manager Aryan, Secretary Bonkowski, General Counsel Collins, Consultant Newell, MWDOC Director Tamaribuchi, and members of the staff and public.

WORKSHOP

MID-CYCLE CAPITAL BUDGET UPDATE FOR FISCAL YEARS 2021-22 AND 2022-23

General Manager Cook reported that a supplemental write-up and exhibits have been placed before each Director, as the budget numbers were slightly modified.

Using a PowerPoint presentation, Engineer Robinson reviewed the original forecast expenditures presented to the Board in April 2021; the actual capital project earned value in 2021-22, and the mid-year Board approved changes since April 2021. He further reviewed the proposed budget increases and project additions, and using a chart, reviewed the proposed increases by funding sources and system, and then provided a summary of the changes to capital projects forecast expenditures in FY 2022-23.

Director Reinhart reported that this item was reviewed by the Engineering and Operations Committee on June 21, 2022, and on MOTION by Reinhart, seconded by McLaughlin, and carried (Reinhart, Swan, McLaughlin and LaMar voting aye, and Withers absent) (4-0), THE BOARD RECEIVED AND FILED THE MID-CYCLE CAPITAL BUDGET UPDATE FOR FISCAL YEARS 2021-22 AND 2022-23 AND APPROVED THE RECOMMENDED CHANGES FOR THE FISCAL YEAR 2022-23 MID-CYCLE CAPITAL BUDGET PROJECT ADDITIONS AS PROPOSED.

CONSENT CALENDAR

On MOTION by Reinhart, seconded by McLaughlin, and carried (Reinhart, Swan, McLaughlin and LaMar voting aye, and Withers absent) (4-0), CONSENT CALENDAR ITEMS 5 THROUGH 8 WERE APPROVED AS FOLLOWS:

CONSENT CALENDAR (Continued)

5. BOARD MEETING MINUTES

Recommendation: That the Minutes of the June 13, 2022 Regular Board Meeting be approved as presented.

6. RATIFY/APPROVE BOARD OF DIRECTORS' ATTENDANCE AT MEETINGS AND EVENTS IN 2022

Recommendation: That the Board ratify/approve the events for Steven LaMar, Douglas Reinhart, and John Withers as described herein.

7. MAY 2022 TREASURY REPORTS

Recommendation: That the Board receive and file the Treasurer's Investment Summary Report, the summary of fixed and variable rate debt, and disclosure report of reimbursements to Board members and staff, approve the May 2022 summary of payroll ACH payments in the total amount of \$2,152,952, and approve the May 2022 accounts payable disbursement summary of Warrants 426894 through 427728, Workers' Compensation distributions, wire transfers, payroll withholding distributions and voided checks in the total amount of \$13,677,593.

8. SEAWATCH RECYCLED WATER PRESSURE REDUCING STATION CONSTRUCTION AWARD

Recommendation: That the Board reject the bid of GCI Construction, Inc. as non-responsive and authorize the General Manager to execute a Construction Contract with T.E. Roberts, Inc. in the amount of \$383,155 for the Seawatch Recycled Water Zone G to G_R Pressure Reducing Station, Project 11597.

ACTION CALENDAR

SEWER SIPHON IMPROVEMENTS PHASE II CONSULTANT SELECTION

Engineering Manager of Operations Support and Pipelines Cortez reported that in 2016, IRWD completed a preliminary assessment of its 19 siphons and assigned a rehabilitation priority considering risk and likelihood of failure. The top four siphons were recently completed as part of Phase I, and Phase II will rehabilitate the next seven siphons: S1, S3, S5, S8, S9, S16, and S18. Siphon S16 is in Newport Beach and the remaining six are in Irvine.

Mr. Cortez said that it was recognized in Phase I that having a well-defined and thorough consultant scope of work that includes sewer cleaning and inspection would have helped better define the contractor scope of work and minimize the amount of change orders. He said that due to "lessons learned" from Phase I, the consultant scope of work for Phase II includes this additional sewer cleaning and inspection work as requested in the request for proposal, which accounts for approximately \$300,000 of the consultant scope of work.

Mr. Cortez said that staff issued a request for proposal for engineering design services for the project to Psomas, Stantec, West Yost, and Woodard & Curran. He said that proposals were received from Woodard & Curran and Stantec, and following a staff evaluation, recommends Woodard & Curran. He further said that Woodard & Curran was the design consultant in Phase I and is thus familiar with the IRWD's expectations on siphon evaluations and design.

Director Reinhart reported that this item was reviewed by the Engineering and Operations Committee on June 21, 2022, and on MOTION by Reinhart, seconded by Swan, and carried (Reinhart, Swan, McLaughlin and LaMar voting aye, and Withers absent) (4-0), THE BOARD AUTHORIZED THE GENERAL MANAGER TO EXECUTE A PROFESSIONAL SERVICES AGREEMENT WITH WOODARD & CURRAN IN THE AMOUNT OF \$1,285,684 FOR DESIGN ENGINEERING SERVICES FOR THE SEWER SIPHON IMPROVEMENTS PHASE II, PROJECT 11841.

CONDITION ASSESSMENT FOR PUMP STATIONS AND TANKS CONSULTANT SELECTION

Engineering Manager of Planning and GIS Akiyoshi reported Phase 1 of the Capital Improvement Plan (CIP) Asset Management Program was recently completed and identifies capital repair and rehabilitation projects for over 150 pump stations, tanks, lift stations, and well facilities. Mr. Akiyoshi said that because of the CIP Asset Management Program, staff initiated the pump stations and tanks condition assessment project to complete a detailed condition assessment on critical facilities as recommended from the Phase 1 project. He said that the project scope of work includes asset-level condition assessments using Level I (visual, non-invasive condition assessment) and Level II (more involved testing such as pump/motor vibration analysis and electrical insulation testing) evaluations and includes cost estimation and project packaging for design and construction.

Mr. Akiyoshi said that staff invited seven consultants to propose on the project: AECOM, HDR, Hazen & Sawyer, GHD, Stantec, Jacobs, and West Yost. He said that two consultants, AECOM, and GHD, declined to submit proposals early in the proposal process. He said that while all teams were well qualified, HDR presented a well-balanced team, clear project approach, and an excellent project understanding that meets IRWD's goals and objectives for this project.

Director Reinhart reported that this item was reviewed by the Engineering and Operations Committee on June 21, 2022, and on MOTION by Reinhart, seconded by Swan, and carried (Reinhart, Swan, McLaughlin and LaMar voting aye, and Withers absent) (4-0), THE BOARD AUTHORIZED THE GENERAL MANAGER TO EXECUTE A PROFESSIONAL SERVICES AGREEMENT WITH HDR ENGINEERING, INC. IN THE AMOUNT OF \$367,800 FOR THE CONDITION ASSESSMENT FOR PUMP STATIONS AND TANKS, PROJECTS 12252 AND 12254.

GENERAL MANAGER'S REPORT

General Manager Cook reported that the COVID-19 cases are getting better but are not great.

Director of Treasury and Risk Management Jacobson introduced Mr. Steve Aryan, IRWD's newly-hired Risk Manager, to the Board.

COMMUNITY UPDATES

Consultant Newell updated the Board on activities in the Santiago Canyon area.

DIRECTORS' COMMENTS

Director Swan said that he attended the meetings listed on the handout and highlighted the California-United Water Conference: Caldor Fire Tour in El Dorado Hills.

Director Reinhart reported on his attendance at an OCWD Board meeting and a MWDOC Board meeting.

Director McLaughlin said that she did not have any meetings to report but wanted to compliment staff on the easy process for using the District's Duck Club facility recently.

Director LaMar reported on his attendance at a Natural Communities Coalition Board of Directors meeting.

CLOSED SESSION

General Counsel Collins reported that the following Closed Session would be held this evening:

CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION- Pursuant to Government Code Section 54956.9(d)(1): *Graciela Montejano v. IRWD, Paul Cook and Does 1 through 50*, Case No. 30-2022-01251588-CU-OE-NJC

OPEN SESSION

Following the Closed Session, the meeting was reconvened with Directors Swan, McLaughlin, Reinhart and LaMar present. No action was reported.

ADJOURNMENT

There being no further business, President LaMar adjourned the meeting at 6:01 p.m.

APPROVED and SIGNED this 11th day of July 2022.

President, IRVINE RANCH WATER DISTRICT

Secretary IRVINE RANCH WATER DISTRICT

APPROVED AS TO FORM:

Claire Hervey Collins, General Counsel
Hanson Bridgett LLP