

EXHIBIT "A"

MINUTES OF REGULAR MEETING –JULY 24, 2023

The regular meeting of the Board of Directors of the Irvine Ranch Water District (IRWD) was called to order at 5:00 p.m. by President McLaughlin on July 24, 2023 at the District offices, 15600 Sand Canyon Avenue, Irvine.

Directors Present: Withers, Reinhart, Swan, LaMar and McLaughlin

Directors Absent: None

Written Communications and Oral Communications: None.

Items too late to be agendaized: None.

Also Present: General Manager Cook, Executive Director of Operations Chambers, Executive Director of Water Policy Weghorst, Executive of Director of Finance and Administration Clary, Executive Director of Technical Services Burton, Director of Water Resources Sanchez, Director of Human Resources Mitcham, Director of Water Quality and Regulatory Compliance Colston, Director of Safety and Security Choi, Director of Maintenance Manning, Director of Treasury Morris, Director of Information Services Kaneshiro, Secretary Bonkowski, Assistant Secretary Swan, General Counsel Collins, and members of the staff and public.

CONSENT CALENDAR

Prior to voting, in response to Director Swan's comment to revise the language under the Customer Services measure entitled "verified water quality complaints" on Item No. 7, FISCAL YEAR 2022-23 IRWD GUIDING PRINCIPLES SCORECARD, General Manager Cook said that staff will update the language. There being no further comments, on MOTION by LaMar, seconded by Withers, CONSENT CALENDAR ITEMS 4 THROUGH 9 WERE APPROVED AS FOLLOWS:

4. BOARD MEETING MINUTES

Recommendation: That the minutes of the July 10, 2023 Regular Board meeting be approved as presented.

5. JUNE 2023 TREASURY REPORT

Recommendation: That the Board receive and file the Treasurer's Investment Summary report, the summary of fixed and variable rate debt, and the disclosure report of reimbursements to Board members and staff, approve the June 2023 summary of payroll ACH payments in the total amount of \$3,567,361, and approve the June 2023 accounts payable disbursement summary of warrants 436186 through 437029, Workers' Compensation distributions, ACH payments, virtual card payments, wire transfers, payroll withholding distributions and voided checks in the total amount of \$34,615,223.

6. FY 2023-24 OPERATING BUDGET VENDOR EXPENDITURE COMMITMENTS GREATER THAN \$200,000

Recommendation: That the Board approve the list of vendor commitments greater than \$200,000 based on approved FY 2023-24 operating budget expenditures.

CONSENT CALENDAR (CONTINUED)

7. FISCAL YEAR 2022-23 IRWD GUIDING PRINCIPLES SCORECARD

Recommendation: Receive and file with language to be updated on one scorecard entry as described above.

8. RIPARIAN VIEW PAVEMENT IMPROVEMENTS FINAL ACCEPTANCE

Recommendation: That the Board accept construction of the Riparian View Pavement Improvements project, authorize the General Manager to file a Notice of Completion, and authorize the payment of the retention 35 days after the date of recording the Notice of Completion for Project 12215.

9. IRWD NON-POTABLE WATER STORAGE ANNUAL MANAGEMENT PLANS FOR FISCAL YEAR 2023-24

Recommendation: Receive and file.

ACTION CALENDAR

10. LIST OF EXHIBIT SETTING CONNECTION FEES AND PROPERTY TAXES FOR FISCAL YEARS 2023-24 AND 2024-25

Using a PowerPoint presentation, Manager of Strategic Planning and Analysis Smithson reported that IRWD proposes to set connection fees for two fiscal years, consistent with its two-year budget cycle and the prior connection fee and tax rate setting schedule. Mr. Smithson said that the changes to connection fees proposed for Fiscal Year (FY) 2023-24 are based on updates to IRWD's capital budget, updated developer projections, and adjustments to the Engineering News Record (ENR) construction cost index. He provided an overview of the significant changes and reviewed proposed connection fees and tax rates for each Improvement District.

Director Swan said that this item was reviewed by the Finance and Personnel Committee on June 13, 2023 and July 13, 2023, and on MOTION by Swan, seconded by LaMar and unanimously carried, **THE BOARD APPROVED REVISIONS TO CONNECTION FEES AND PROPERTY TAXES AS PRESENTED AND ADOPTED THE FOLLOWING RESOLUTIONS BY TITLE:**

RESOLUTION NO. 2023 –12

RESOLUTION OF THE BOARD OF DIRECTORS OF IRVINE RANCH
WATER DISTRICT, ORANGE COUNTY, CALIFORNIA
ADOPTING CHANGES TO CONNECTION FEES AS SET FORTH IN THE
SCHEDULE OF RATES AND CHARGES IN EXHIBIT "B" OF
THE RULES AND REGULATIONS OF IRVINE RANCH WATER DISTRICT
FOR WATER, SEWER, RECYCLED WATER, AND NATURAL TREATMENT SYSTEM
SERVICE

RESOLUTION NO. 2023 –13

RESOLUTION OF THE BOARD OF DIRECTORS OF
IRVINE RANCH WATER DISTRICT, ORANGE COUNTY, CALIFORNIA
ESTABLISHING *AD VALOREM* TAX REVENUES FOR
FISCAL YEAR 2023-24

RESOLUTION NO. 2023 – 14

RESOLUTION OF THE BOARD OF DIRECTORS OF
THE IRVINE RANCH WATER DISTRICT AMENDING
ALLOCATION OF *AD VALOREM* PROPERTY
TAXES TO DEBT SERVICE, SUBJECT TO PLEDGE

11. TERMS FOR WATER PURCHASE AND SALE AGREEMENT WITH SOUTH
COAST WATER DISTRICT

Using a PowerPoint presentation, Executive Director of Water Policy Weghorst provided an overview of the Baker Water Treatment Plant noting that the Irvine Ranch Water District (IRWD) owns 10.5 cfs of production capacity in the Baker Water Treatment Plant and that IRWD has been working with South Coast Water District (SCWD) to evaluate options by which SCWD could improve its water supply reliability, specifically by providing SCWD access to 3.0 cfs of product water from the Baker Plant. Mr. Weghorst said that IRWD and SCWD staff have developed terms beneficial to both agencies for a Water Purchase and Sale Agreement that would help SCWD achieve one of its supply reliability objectives. Following Mr. Weghorst's introduction of Mr. Rich Shintaku to the Board, Mr. Shintaku expressed gratitude to IRWD for its efforts in creating the purchase and sale agreement providing the agency with another layer of water reliability.

Director Reinhart said that this item was reviewed by the Engineering and Operations Committee on June 20, 2023. Following discussion, on MOTION by Reinhart, seconded by Swan and unanimously carried, **THE BOARD AUTHORIZED THE GENERAL MANAGER TO EXECUTE A WATER PURCHASE AND SALE AGREEMENT WITH SOUTH COAST WATER DISTRICT BASED ON THE TERMS PRESENTED, SUBJECT TO NON-SUBSTANTIVE CHANGES.**

12. RECYCLED WATER USE SITE INSPECTION, TESTING, AND TRAINING
CONSULTANT SELECTION

Using a PowerPoint presentation, Recycled Water Development Manager Tettermer reported that the Santa Ana Regional Water Quality Control Board requires water recycling agencies to conduct periodic visual inspections of all recycled water use sites in accordance with regulations and arrangements with the State Water Resources Control Board, Division of Drinking Water. Mr. Tettermer said that over the past two years, IRWD has contracted with two consulting firms to augment staff efforts to complete inspection and testing in an accurate and timely manner. He said that in anticipation of the need for consulting services to conduct visual inspections, cross-connection tests, and Site Supervisor training over the next two years, staff solicited proposals from three firms, John Robinson Consulting, Real Water, and West Yost. He said that staff evaluated the proposals and based on the anticipated workload and qualifications of the

firms, and that staff recommends the selection of both Real Water and West Yost to assist with recycled water use site inspections, cross-connection tests, and Site Supervisor training.

Director LaMar reported that this item was reviewed by the Water Resources Policy and Communications Committee on July 6, 2023. Following discussion, on MOTION by LaMar, seconded by Withers and unanimously carried, THE BOARD AUTHORIZED THE GENERAL MANAGER TO EXECUTE PROFESSIONAL SERVICES AGREEMENTS WITH REAL WATER CONSULTANTS AND WEST YOST ASSOCIATES, EACH IN AN AMOUNT OF \$420,000, TO PROVIDE ON-CALL RECYCLED WATER USE SITE VISUAL INSPECTIONS, CROSS-CONNECTION TESTS, AND SITE SUPERVISOR TRAINING FOR FISCAL YEARS 2023-24 AND 2024-25.

OTHER BUSINESS

13. General Manager's Report

General Manager Cook requested that the Board meeting could be adjourned in memory of Mr. Duane Berger, a former Board member of Palo Verde Irrigation District.

14. Community Update. None.

15. Directors' Comments and Meeting Reports

Pursuant to AB 1234 and Government Code Section 53232.3(d), written reports of the meetings that Board members attended on behalf of IRWD since the last Board Meeting were provided at the meeting. Amendments to the written reports were provided orally, and together the reported meetings were as follows:

Director Withers reported on his attendance at an ISDOC Executive Committee meeting, an NWRI Board of Directors meeting, and a Newport Beach Chamber of Commerce Inaugural State of the County luncheon.

Director LaMar reported on his attendance at a CCEEB Summer Issues Seminar in Olympic Valley, and an ACWA Board Officers' weekly conference call.

Director Swan reported on his attendance at a MWDOC Administration and Finance Committee meeting, a WACO Planning Committee meeting, a Newport Beach Chamber of Commerce Inaugural State of the County Luncheon, and a Newport Beach Chamber of Commerce Government Relations Committee meeting. He said he did not attend the MWDOC Board meeting.

Director Reinhart reported on his attendance at a OCWD Water Issues Committee meeting, a OCWD Administration / Finance Issues Committee meeting, a OCWD Board meeting, a MWDOC Administration and Finance Committee meeting and Board meeting.

Director McLaughlin said she had no meetings to report.

16. Adjournment

Director McLaughlin adjourned the meeting in memory of Mr. Duane Berger at 6:22 p.m.

APPROVED and SIGNED this 14th day of August 2023.

President, IRVINE RANCH WATER DISTRICT

Secretary, IRVINE RANCH WATER DISTRICT

APPROVED AS TO FORM:

Claire Hervey Collins, General Counsel
Hanson Bridgett LLP

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