

MINUTES OF REGULAR MEETING – NOVEMBER 13, 2017

The regular meeting of the Board of Directors of the Irvine Ranch Water District (IRWD) was called to order at 5:00 p.m. by President Reinhart on November 13, 2017 in the District office, 15600 Sand Canyon Avenue, Irvine, California.

Directors Present: LaMar, Reinhart, Matheis, and Withers

Directors Absent: Swan

Also Present: General Manager Cook, Executive Director of Water Policy Weghorst, Executive Director of Engineering and Water Quality Burton, Executive Director of Finance and Administration Clary, Executive Director of Operations Shields, Director of Human Resources Roney, Director of Treasury and Risk Manager Jacobson, Director of Water Operations Roberts, Director of Recycling Operations Zepeda, Director of Maintenance Drake, Director of Water Resources Sanchez, Government Relations Officer Compton, Legal Counsel Smith, Assistant District Secretary Swan, Manager of Risk and Contracts Administration Shinbashi, Asset Systems Manager Meserlian, Principle Engineer Cortez, Principle Engineer Akiyoshi, and Mr. Bruce Newell.

WRITTEN AND ORAL COMMUNICATIONS: Irvine resident, Mr. Tony Russell, thanked staff for their professionalism and keeping him up-to-date regarding the draining and filling of the Sand Canyon Reservoir Project.

ITEMS TOO LATE TO BE AGENDIZED: None.

CONSENT CALENDAR

Prior to the consideration of the Consent Calendar, President Reinhart provided comments on Item 7, Changes to General Manager's Compensation. Mr. Reinhart reported that on October 23, 2017, the Board conducted its annual performance evaluation of the General Manager. The Board was asked to consider changes to his compensation as a result of that performance review.

Mr. Reinhart said that pursuant to Government Code Section 54953(c)(3), prior to taking final action on changes to the General Manager's compensation, he was providing a summary of the recommended action before the Board. The recommendation is to increase the base salary of the General Manager by \$13,784 to \$295,000 per year effective October 1, 2017, and to provide him a one-time performance award of \$8,400. All other aspects of the General Manger's compensation remains unchanged.

There being no further comments, on MOTION by Matheis, seconded by LaMar and unanimously carried, **CONSENT CALENDAR ITEMS 3 THROUGH 7 WERE APPROVED AS FOLLOWS:**

CONSENT CALENDAR (CONTINUED)

3. RATIFY/APPROVE BOARD OF DIRECTORS' ATTENDANCE AT MEETINGS AND EVENTS

Recommendation: That the Board ratify/approve the meetings and events for Steven LaMar, Mary Aileen Matheis, Peer Swan, Douglas Reinhart and John Withers, as described.

4. MINUTES OF REGULAR BOARD MEETING

Recommendation: That the minutes of the October 23, 2017 Regular Board Meeting be approved as presented.

5. STOCKDALE WEST INTEGRATED WATER BANKING FINAL ACCEPTANCE

Recommendation: That the Board authorize the General Manager to accept construction of Stockdale West Integrated Water Banking, project 03766, authorize the General Manager to file a Notice of Completion, and authorize the release of retention 35 days after filing of the Notice of Completion.

6. BAKER WATER TREATMENT PLANT LANDSCAPING FINAL ACCEPTANCE

Recommendation: That the Board accept construction of the Baker Water Treatment Plant Landscaping, project 05027, authorize the General Manager to file a Notice of Completion, and authorize the release of retention 35 days after filing of the Notice of Completion.

7. CHANGES TO GENERAL MANAGER'S COMPENSATION

Recommendation: That the Board approve an increase to the annual salary of the General Manager to the amount of \$295,000 and a one-time performance award in the amount of \$8,400, effective October 1, 2017.

ACTION CALENDAR

REVIEW OF 2017 LEGISLATIVE ACTIVITIES AND 2018 LEGISLATIVE PLANNING

General Manager Cook asked Government Relations Officer Compton to report on the annual discussion to recap last year's legislative efforts, and present what will be seen as next year's efforts on this front. Ms. Compton presented this recap and also provided a description of the proposals that the District's associations and stakeholders are considering for sponsorship.

On MOTION by Matheis, seconded by LaMar and unanimously carried, the BOARD ADOPTED THE PROPOSED INITIAL 2018 LEGISLATIVE AND REGULATORY RESOURCE ALLOCATION PLAN AND THE LEGISLATIVE/REGULATORY ISSUES AND ACTIVITIES OF HIGH CONCERN TO IRWD IN 2018.

ACWA 2017 MEMBERSHIP MEETING AND 2018-2019 ELECTION

General Manager Cook reported that this item is to authorize the Board President to vote on behalf of the District in the upcoming elections at the ACWA Fall Conference. At the conference, ACWA members will elect the 2018-2019 ACWA President and Vice President; and to approve changes in ACWA's bylaws that make them more consistent with other governance documents and daily operations. He said that the slate of Mr. Brent Haste for President and Mr. Steve LaMar for Vice President was approved by the ACWA Nominating Committee and that they also recommend approval of the changes in the bylaws as presented. ACWA requires each agency that intends to participate in the election to designate a representative for that agency. On MOTION by Matheis, seconded by Withers, and unanimously carried, THE BOARD APPROVED SUPPORT OF THE CANDIDATES SELECTED BY THE ACWA NOMINATING COMMITTEE; SUPPORT OF THE PROPOSED BYLAW AMENDMENTS; AND DESIGNATED PRESIDENT DOUG REINHART AS THE IRWD VOTING DELEGATE FOR THE NOVEMBER 29, 2017 MEMBERSHIP MEETING.

GENERAL MANAGER'S REPORT

General Manager Cook reported on a couple of outreach items for the District. On October 26, 2017, the District hosted a San Diego Creek Stakeholder workshop at the Learning Center to discuss IRWD's proposal to secure a permit to divert de-chlorinated recycled water to the San Diego Creek watershed during emergency conditions. He said that the workshop was a success and well attended by members of the Newport Water Quality/Coastal Tidelands Committee, OCSD, OCWD, the City of Newport Beach, Orange County Coastkeeper, and other stakeholders. He further said that following the workshop, Ms. Nancy Gardner reached out about the possibility of featuring IRWD in four or five segments on the Newport Beach TV station to highlight resource recovery at the Michelson Water Recycling Plant and the Natural Treatment Systems to showcase recent accomplishments at the District.

Mr. Cook also said he will be speaking on a panel hosted by the South Orange County Economic Coalition on Friday, November 17, 2017 and will be joined by representatives from Metropolitan Water District and the Municipal Water District of Orange County. The panel will discuss the "California Water Fix" from each agency's unique perspective.

Mr. Cook said that the District will also be hosting the Association of California Cities – Orange County's Thanksgiving Reception at the Learning Center on Wednesday, November 15, 2017.

DIRECTORS' COMMENTS

Director Matheis reported on her attendance at the Irvine City Council Meeting where they presented the District with a Certificate of Appreciation for sponsoring their annual Global Village Festival where they had over 25,000 attendees. She said she also attended the Orange County Business Council's Economic Forecast; an ISDOC Quarterly Luncheon; the Water Education Foundation's 40th Anniversary; a Sea & Sage Audubon Society's 25th Annual Pancake Breakfast; and the Irvine Historical Society's "Water on the Irvine Ranch" where they honored the District. She further reported that she verified that the minutes were corrected at the ISDOC Executive Meeting and that she attended a meeting on Thursday with the Santa Margarita Water District staff.

Director Withers reported his attendance at an OCSD Legislative Committee meeting.

Director LaMar reported on his attendance at the Orange County Business Council's Economic Forecast; the Southern California Water Committee's Annual Meeting and Dinner; an Orange County Forum series featuring Honorable John Chiang, a MWDOC workshop with MWD Directors; an OCWD Board Meeting; a monthly WACO meeting, a MWDOC Administration and Finance Committee, an Irvine Ranch Conservancy event, an OCFA's rescheduled Annual "Pre-Fire Season" Partnership event, and an ACWA weather seminar in Sacramento which highlighted topics on management of reservoirs and the introduction of Mr. Grant Davis, the new Director of DWR.

President Reinhart reported that he attended an OCSD Board Meeting; Southern California Water Committee' Annual meeting and dinner; a MWDOC Workshop with MWD Directors; a SOCWA Board meeting; a MWDOC Board and Member Agency Elected Officials' Forum; and a WACO monthly meeting.

ADJOURNMENT

There being no further business, President Reinhart adjourned the meeting.

APPROVED and SIGNED this 27th day of November, 2017.

President, IRVINE RANCH WATER DISTRICT

Secretary IRVINE RANCH WATER DISTRICT

APPROVED AS TO FORM:

Alfred Smith, Legal Counsel – Nossaman LLP