

EXHIBIT "A"

MINUTES OF REGULAR MEETING –NOVEMBER 27, 2023

The regular meeting of the Board of Directors of the Irvine Ranch Water District (IRWD) was called to order by President McLaughlin at 5:00 p.m. on November 27, 2023 at the District offices, 15600 Sand Canyon Avenue, Irvine.

Directors Present: McLaughlin, Withers and Reinhart.

Director Absent: Swan and LaMar.

Oral and Written Communications: None.

Items too late to be agendized: None.

Also Present: General Manager Cook, Executive Director of Operations Chambers, Executive Director of Water Policy Weghorst, Executive Director of Technical Services Burton, Executive Director of Finance and Administration Adly, Director of Water Quality and Regulatory Compliance Colston, Director of Water Resources Sanchez, Director of Human Resources Mitcham, Director of Safety and Security Choi, Director of Maintenance Manning, Director of Recycling Operations Zepeda, Director of Information Services Kaneshiro, Secretary Bonkowski, Assistant Secretary Swan, General Counsel Collins, and members of the staff and public.

CONSENT CALENDAR

Prior to voting, President McLaughlin said that pertaining to Item No. 7 on the Consent Calendar on tonight's agenda, on November 13, 2023, the Board conducted its annual Performance Evaluation of the General Manager. Ms. McLaughlin said that this evening the Board is considering changes to his compensation based on that performance review. She said that pursuant to Government Code Section 54953(c)(3), prior to taking final action on changes to the General Manager's compensation, she will provide a summary of the recommended action. She said that the recommendation is to: 1) increase the base salary of the General Manager from \$364,751 to \$386,636 per year (a 6.0% increase), effective October 1, 2023; 2) increase the General Manager's automobile allowance from \$10,500 to \$11,000 per year (a 4.76% increase), effective October 1, 2023; and 3) provide a one-time performance award for the General Manager in the amount of \$35,000 as a taxable lump sum cash payment. She said that all other aspects of the General Manager's compensation remain unchanged.

Under Item No. 8, General Manager Cook corrected an administrative error in one of the titles to be eliminated, noting that the title is Construction Inspection Manager versus Construction Services Manager.

On MOTION by Reinhart, seconded by Withers, and unanimously carried, CONSENT CALENDAR ITEMS 4 THROUGH 8 WERE APPROVED AS FOLLOWS:

4. BOARD MEETING MINUTES

Recommendation: That the minutes of the November 13, 2023 Regular Board meeting be approved as presented.

CONSENT CALENDAR (CONTINUED)

5. OCTOBER 2023 TREASURY REPORT

Recommendation: That the Board receive and file the Treasurer's Investment Summary report, the summary of fixed and variable rate debt, and the disclosure report of reimbursements to Board members and staff, approve the October 2023 summary of payroll ACH payments in the total amount of \$2,475,208, and approve the October 2023 accounts payable disbursement summary of warrants 438689 through 439245, Workers' Compensation distributions, ACH payments, virtual card payments, wire transfers, payroll withholding distributions, and voided checks in the total amount of \$31,140,907.

6. REIMBURSEMENT AGREEMENT BETWEEN IRWD AND THE CITY OF IRVINE FOR THE IRVINE CENTER DRIVE STREET REHABILITATION PROJECT

Recommendation: That the Board authorize the General Manager to execute the Reimbursement Agreement between IRWD and the City of Irvine for Adjustment of Street Utilities to Grade for the Irvine Center Drive Street Rehabilitation Project, subject to non-substantive changes.

7. GENERAL MANAGER COMPENSATION CHANGES

Recommendation: That the Board approve an increase to the annual salary of the General Manager to the amount of \$386,636, an increase to the General Manager's automobile allowance to \$11,000 per year, and a one-time performance award in the amount of \$35,000, all effective October 1, 2023.

8. ADOPTION OF REVISED IRWD SCHEDULE OF POSITIONS AND SALARY RATE RANGES FOR FISCAL YEAR 2023-24

Recommendation: That the Board adopt the following resolution by title superseding Resolution No. 2023-10 and adopt a Revised Schedule of Positions and Salary Rate Ranges.

RESOLUTION NO. 2023 – 16

RESOLUTION OF THE BOARD OF DIRECTORS OF THE IRVINE RANCH WATER DISTRICT SUPERSEDING RESOLUTION NO. 2023-10 AND ADOPTING A REVISED SCHEDULE OF POSITIONS AND SALARY RATE RANGES FOR THE GENERAL UNIT, NON-EXEMPT SUPERVISOR UNIT, AND FOR MANAGERS, EXEMPT SUPERVISORS, CONFIDENTIAL AND EXEMPT EMPLOYEES

ACTION CALENDAR

9. REVISED IRWD POLICY PRINCIPLES REGARDING METROPOLITAN WATER DISTRICT'S INTEGRATED WATER RESOURCES PLAN AND LOCAL RESOURCES PROGRAM

Executive Director of Water Policy Weghorst reported that the Metropolitan Water District is updating its Integrated Water Resources Plan (IRP) which will identify new regional targets for local water resource development. Mr. Weghorst said that these new targets will affect updating and implementing Metropolitan's Local Resources Program which provides incentives to water agencies to develop water recycling, groundwater recovery, and seawater desalination projects. He said that on May 9, 2022, the Board adopted an update to this policy paper to help guide IRWD's advocacy efforts related to ongoing policy discussions on Metropolitan's IRP and Local Resource Program. To ensure that IRWD's policy positions remain up to date for its continued advocacy efforts, this policy position paper has again been revised. He then reviewed the revised IRP and Local Resources Program policy principles. Director Reinhart asked that items 8 and 11 of the IRP be slightly modified for clarity and provided suggested language. On MOTION by Reinhart, seconded by Withers and seconded and unanimously carried, THE BOARD ADOPTED THE REVISED IRWD POLICY PRINCIPLES REGARDING METROPOLITAN WATER DISTRICT'S INTEGRATED WATER RESOURCES PLAN AND LOCAL RESOURCES PROGRAM AS MODIFIED.

10. DUDLEY RIDGE WATER DISTRICT WATER SUPPLY CONTRACT

IRWD receives State Water Project (SWP) water supplies through its ownership of Jackson Ranch, located within Dudley Ridge Water District. To help streamline administrative and billing processes starting in 2024, Dudley Ridge is requesting that all landowners within its service area execute a Water Supply Contract. Staff and IRWD's special legal counsel from Kronick, Moskovitz, Tiedemann & Girard have reviewed the proposed contract and have determined that IRWD's rights to and use of SWP water will not be affected by the execution of the proposed contract. On MOTION by Reinhart, seconded by Withers and unanimously carried, THE BOARD AUTHORIZED THE GENERAL MANAGER TO EXECUTE THE LANDOWNER'S CONTRACT WITH DUDLEY RIDGE WATER DISTRICT FOR A WATER SUPPLY.

OTHER BUSINESS

11. General Manager's Report.

General Manager Cook reported that the District received awards from the Asian Business Association for "2023 Communication Engagement" as well as the Filipino American Chamber of Commerce for the "2023 Elevate Award". He then presented to the Board several Certificates of Recognition received from various entities.

Mr. Cook said that the OCWD's Board of Director Kelly Rowe unexpectedly passed away last week and asked that the Board meeting be adjourned in his memory.

12. Community Updates. None.

OTHER BUSINESS (CONTINUED)

13. Directors' Comments and Meeting Reports

Pursuant to AB 1234 and Government Code Section 53232.3(d), written reports of the meetings that Board members attended on behalf of IRWD since the last Board Meeting were provided at the meeting. Amendments to the written reports were provided orally, and together the reported meetings were as follows:

Director Withers reported on his attendance at an OCWD monthly industry insight meeting.

Director Reinhart reported that he attended a MWDOC Board meeting and a south Orange County Agencies' group meeting.

Director McLaughlin said she had no meetings to report this evening.

14. CLOSED SESSION

Legal Counsel Collins said that the following Closed Session would be held this evening:

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Pursuant to (Gov. Code § 54956.9(d)(2) – *Significant exposure to litigation: Two cases*

- A. BKK Working Group; and
- B. Bowman Design Group

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

Pursuant to Gov. Code 54956.9(d)(1) – *Existing Litigation: One case*

- C. AFFF Multi-District Litigation No. 2873

15. Reconvene and Open Session

Following the Closed Session, the meeting was reconvened with Directors Withers, Reinhart, and McLaughlin present. No action was reported.

16. Adjournment

There being no further business, Director McLaughlin adjourned the meeting in memory of Mr. Kelly Rowe.

APPROVED and SIGNED this 11th day of December 2023.

President, IRVINE RANCH WATER DISTRICT

Secretary, IRVINE RANCH WATER DISTRICT

APPROVED AS TO FORM:

Claire Hervey Collins, General Counsel
Hanson Bridgett LLP

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